

**BERKELEY COUNTY DEPUTY SHERIFF**  
**\$35,535 upon entry**  
**\$38,660 upon completion of the Academy or**  
**Already having WV State Certification**  
**\$40,796 after completing probationary**  
**period and required training.**

Applications for Deputy Sheriff of Berkeley County are now being accepted. Applications must be obtained **in person** Monday through Friday between the hours of 9:00 am and 5:00 pm at the Berkeley County Clerk's Office located in the Historic Berkeley County Courthouse, 100 W. King St., Martinsburg, WV. Applications must be completed and returned to the Berkeley County Clerk's Office no later Tuesday, January 2<sup>nd</sup>, 2018. The Civil Service Examination will be held on Saturday, January 13<sup>th</sup>, 2018 at 9:00AM starting at the Martinsburg High School Football Field.

Minimum requirements for the position are as follows:

- Must be a US Citizen
- Must be between 18 and 45 years of age (WV Code)
- Must possess (at a minimum) a High School Diploma or equivalent
- Must be in excellent health (standard weight in proportion to height)
- No police or criminal record
- Must **successfully** pass all examinations administered by the Civil Service Commission
- Must **successfully** pass a physical agility administered by the Civil Service Commission
- Must be willing to submit to further examinations throughout the hiring process such as a Physiological evaluation and Polygraph exam
- Must pass fitness standards for acceptance to the police academy
- Must successfully pass a medical examination prior to beginning employment
- Must attend and successfully complete all training as required by the position
- Must be willing to accept duty assignments, which can include but is not limited to, K-9 Deputy, Court Security, School Resource Officer and all other duties assigned by the Sheriff of Berkeley County.

Once hired, deputies may receive a take home vehicle, if, and ONLY IF, they live within a 25 mile radius of the Berkeley County Sheriff's office as determined at the discretion of the Sheriff.

Berkeley County provides a comprehensive benefits package equal to approximately 50%-55% of gross pay which includes hospital and medical insurance, prescription drug coverage, life insurance, dental insurance, paid vacation, sick leave and holidays.

Berkeley County is an Equal Opportunity Employer. Minorities and women are encouraged to apply.

John W. Small, Jr., Secretary  
Berkeley County Deputy Sheriff's Civil Service Commission

Updated 13 December 2017