COUNTY COUNCIL of BERKELEY COUNTY, WEST VIRGINIA

Request for Proposal (RFP)/Request for Qualification (RFQ) For Dispatch/911 Communication Consoles (Phase 3) @ 802 Emmett Rousch Drive Martinsburg, WV, 25401

Bid Proposal due no later than 4:00 PM, Wednesday, March 8, 2017 in the County Council Office, Suite 201, 400 W. Stephen Street, Martinsburg, WV, 25401

February, 2017
REQUEST FOR PROPOSALS/REQUEST FOR QUALIFICATION REGARDING PRICE PROPOSALS FOR DISPATCH/911 COMMUNICATION CONSOLES

The County Council of Berkeley County, West Virginia (herein referred to as the “County Council” or “Council”) is requesting Price Proposals from interested parties for the Dispatch/911 Communication Consoles (Phase 3) at 802 Emmett Rousch Drive, Martinsburg, WV, 25401.

The County Council (or its designated representatives) will be evaluating submissions to this request and will ultimately select a firm judged to be both responsible and responsive to the request in every way, including having offered the most beneficial, appropriate price proposals. The County Council reserves the right to interview some or all prospective firms to discuss Qualifications & Price Proposals. The format for submittals, information regarding the scope of work, and selection criteria used by the County Council is available from the County Council Office, 400 W. Stephen Street, Suite 201, Martinsburg, WV 25401, or by telephone at 304-264-1923. Inquiries should be directed to Adam Rouse, Project Draftsman, 304-267-5110, Ext 8127; ARouse@BerkeleyWV.org.

Three (3) copies of submittals of Qualification & Price information from interested businesses should be enclosed in a sealed opaque envelope marked “Dispatch/911 Communication Consoles”. Proposals must be submitted and time-stamped into the County Council Office, 400 W. Stephen Street, Suite 201 Martinsburg, WV, 25401 no later than 4:00 PM on March 8, 2017. Failure to provide the required information as requested in the RFP for Berkeley County’s review may result in disqualification.

Proposals will be opened and entered into public record at 10:00 AM on Thursday March 9, 2017 in the County Council Meeting Room, 400 W. Stephen Street, Room 205, Martinsburg, WV, 25401.

Berkeley County shall make positive efforts to utilize Disadvantaged Business Enterprises for its supplies and services and shall allow these sources the maximum feasible opportunity to compete for contracts. Berkeley County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability for the provision of services.

Berkeley County reserves the right to accept or reject any or all proposals, to waive technicalities, and to take whatever action is in the best interest of the Berkeley County Council.
I. INTRODUCTION:

Proposals are being requested from qualified companies to submit bids for Dispatch/911 Communication Consoles as ordered by the County Council of Berkeley County, West Virginia, (hereinafter referred to as “County Council” or “Council”). Only written responses to this RFP shall be considered. All materials submitted shall become part of the proposal.

II. BACKGROUND:

Berkeley County is located in the eastern panhandle of West Virginia. According to 2010 Census information, Berkeley County has a population of 104,169 making it the second-most populous county in West Virginia, behind Kanawha. Martinsburg is the County Seat.

The county lies adjacent to the Washington-Baltimore Metropolitan area and is one of three counties in the Hagerstown-Martinsburg, MD-WV Metropolitan Statistical Area.

Partly because of its proximity to Washington, D.C., Berkeley County is the fastest growing county in the State of West Virginia and among the fastest growing in the entire country.

Berkeley County is currently governed by a five (5) member County Council.

III. SCOPE OF WORK

A. GENERAL

The County Council is requesting bids on Dispatch/911 Communication Consoles needed for the new Central Dispatch Building - Phase 3 located at 802 Emmett Rousch Drive, Martinsburg, WV 25401.

1. GUIDELINES AND REQUIREMENTS

   a. Specifications provided in Attachment “C” match specs of the products provided by Wright Line Communication Consoles. These types of consoles are currently in use by Berkeley County Central Dispatch/911 and have exceeded the user’s standards for an extended period of time. Specifications that are provided in Attachment “C” ensure that the quality of the consoles proposed will meet or exceed the needs of Berkeley County Dispatch/911.

   b. The Company will assure that all furnishings proposed meet the minimum standards as set forth in Attachment “C”. We invite proposals offering products of comparable quality of effectiveness but which will fit within the design and space requirements shown in Attachment “C”. When comparable items are used a detailed explanation of differences must be provided in accordance with the guidelines of Compliance Chart in Attachment “C”.

   c. The dimensions of specific individual elements listed within the specifications of Attachment “C” are minimum and maximum sizes and do not necessitate exact unalterable dimensions. However the dimensions cannot be deviated from by such an amount as to no longer conform to
industry standards. When sizes are necessary to be changed a detailed explanation of differences must be provided in accordance with the guidelines of Compliance Chart in Attachment “C”.

d. For complete utilization of the County’s 911 Call Center building without impeding egress, the proposed console in its entirety shall not exceed a footprint of 12’2”W x 6’2”D shown in Dispatch/911 Communication Console and Optional Call Taker Position’s layouts in Attachment “D”. If size of proposed console exceeds these perimeters a detailed explanation of differences must be provided in accordance with the guidelines of Compliance Chart in Attachment “C”. Full layout of sixteen (16) consoles shall adhere to size restraints and overall layout as illustrated in Attachment “E”. Full configuration of sixteen (16) consoles shall not impede egress and must maintain width of all access walkways around and through arrangement.

e. Representatives of Berkeley County intend to inspect the quality of the furnishings proposed. Any Company submitting a proposal must assure that a designated showroom is available within a 100 mile radius of Martinsburg, WV for furnishings inspection. If a showroom is not available then the Company submitting a bid must make agreeable arrangements for the proposed furnishings to be inspected prior to bid award.

f. Company will work with Adam Rouse, Project Draftsman, at the time of bid award in developing a reasonable delivery date.

g. Company shall provide all tools, equipment, materials and labor for furniture delivery and installation.

h. This project is not subject to prevailing wage.

i. Company will be responsible for any and all damages to drywall, paint, etc. associated with the delivery and installation of furniture.

j. Work area will be cleaned at the completion of work. All waste is to be legally disposed of off of County property.

k. Company must contact Adam Rouse at 304-267-5110, extension 8127; ARouse@BerekeleyWV.org, should there be any questions or problems.

l. Company shall follow all applicable OSHA requirements for this project.

m. Berkeley County is a tax exempt organization. Tax number 55-6000296.
IV. Q&E / TECHNICAL PROPOSAL:

Respondent shall respond to and reference each section and subsection for portion(s) of RFP proposal. *At a minimum, your Qualifications Proposal shall include the following information. Failure to discuss each item may deem the submittal non-responsive and may result in non-consideration of respondent's services.*

A. Firm Information

1. Name, address, telephone number, fax number of firm and parent company, if any, from which the acquisition and delivery of furnishings will be managed.

2. Nature of firm and parent company, if any.

B. Firm Capabilities

1. Describe the size of your firm’s local/regional office as related to size of staff.

C. Firm Principals and Background

1. Submit the names, titles, and resumes of the "principal" staff member(s) who will be responsible for the acquisition and delivery of furnishings during the performance of the contract. Please assure that the information provided includes specialized experience and technical competence in providing relevant services on similar sized projects during the past three (3) years.

2. Describe in depth the operations team available to the "principal" staff member(s). Include an organizational chart of manpower, titles, qualifications, roles in contract performance, and availability for telephone consultations and on-site meetings.

3. Provide a list of at least three (3) but no more than five (5) similar and/or relevant projects that you have completed during the past five (5) years. This information must include the business name, contact person, address, email address, and phone number.

D. Miscellaneous Requirements:

All proposals must provide written proof that:

- The selected Company is licensed to conduct business in the State of West Virginia.

E. All technical proposals should include any conclusions, remarks and/or supplemental information that is pertinent to this request. Submitters are also required to provide written information regarding their inability to conform to any of the technical requirements listed above. Failure to do so will result in disqualification of proposal.
V. **PRICE PROPOSAL:**

A. At a minimum, your Price Proposal shall include the following:

1. A completed Price Proposal broken down by Dispatch/911 Consoles and Optional Dispatch/911 Call Taker Positions as listed in Attachment A.

2. Fully executed Non-Collusion Certificate - Attachment B.

3. Compliance Chart located at end of the Bid Specifications shall be fully completed in accordance with the guidelines laid out in the chart’s directions – Attachment C.

4. Proof of current business licenses.

5. Statement that only US Citizens or legal immigrants are employed, if required.

6. Proof of current workers compensation coverage, if required.

7. Any conclusions, remarks and/or supplemental information pertinent to this request.

VI. **TERM OF CONTRACT:**

A. The contract will commence upon award by the County Council.

B. If the Firm and/or Company awarded the bid subsequently fails to comply with the specifications, it will be given thirty (30) calendar days’ notice to render satisfactory service. If at the expiration of such thirty (30) calendar days’ notice, the unsatisfactory conditions have not been corrected, the County Council reserves the right to terminate the contract.

VII. **USE OF EXISTING DOCUMENTS:**

Berkeley County will cooperate to the fullest extent by making available to the Firm/Company all documents pertinent to this service that may be in the County Council’s possession. Berkeley County makes no warranty as to the accuracy of existing documents nor will the County Council accept any responsibility for errors and omissions that may arise from the Firm/Consultant having relied upon them.

VIII. **COMPENSATION TO THE COMPANY:**

Invoices must be submitted to:

Berkeley County Council  
400 W. Stephen Street  
Suite 201  
Martinsburg, WV, 25401

Payment will be made within thirty (30) days of receipt and approval.
X. **SELECTION PROCESS:**

A. This solicitation is issued pursuant to the implementation of Berkeley County’s Purchasing Policy. Berkeley County shall not be liable for any costs not included in the proposal, not contracted for subsequently, or in regard to preparation of your proposal.

B. A Selection Committee appointed by the County Council will evaluate responses to this request and select those firms judged to be most qualified.

C. It is the County Council’s intent to open and review each firm’s Qualifications & Experience/Technical Proposal to determine a firm’s qualifications, experience and technical approach to the services. If the Selection Committee determines that a firm’s Qualifications & Experience/Technical Proposal is acceptable, than price will be considered.

D. Since it is the County Council’s desire to select the most qualified firm, the Selection Committee reserves the right to schedule oral presentations from those firms it deems most qualified, to take place within ten (10) business days following notification.

E. Selection criteria to be used by the Committee are:

1. Responsiveness to the scope of work and these instructions;

2. Past performance of the firm including timely completion of services, compliance with scope of work performed within budgetary constraints, and user satisfaction;

3. Specialized experience and technical competence in performing relevant services in the past ten (10) years, including qualifications of staff members who will be involved in these services;

4. Oral presentations, if required;

5. Composition of the principals and staff assigned to provide these services, particularly the proposed manager and immediate staff, and their qualifications and experience with services such as that being proposed;

6. Adequacy of the personnel of the firm to accomplish the proposed scope of work in the required time;

7. Firm’s capacity to perform the work, giving consideration to current workloads;

8. Firm’s familiarity with problems applicable to this type of services;

9. References from previous clients, including size and scope of the services, current name and current telephone number of contact person if company has changed name or contact information since previous interaction by company.

XI. **PROPOSALS AND AWARD SCHEDULE:**

A. Proposals received prior to the deadline will be treated as confidential, until receipt of all Proposals and opening of the same. Proposals received after the deadline will not be considered in the evaluation process and will be returned unopened.

B. It is expected that the contract award will be made within forty-five (45) calendar days after the opening of proposals. The contract will be awarded to the Company whose proposal, conforming to this request, will be the most advantageous to Berkeley County.

C. Proposals must give the full name and address of the proposer and the person signing the proposal shall indicate his or her title and/or authority to bind the firm in a contract.

D. Proposals may not be altered or amended after they are opened.

E. The approval or disapproval of the Company’s Proposal will be determined by its response to this request and on past performance. No assumptions should be made on the part of the Firm/Company as to this Committee’s prior knowledge of their abilities.

F. Berkeley County reserves the right to request clarification of information submitted and to request additional information of one or more applicants.

XII. **TERMS AND CONDITIONS:**

A. The County Council reserves the right to reject any or all proposals or to award the contract to the next recommended Company if the successful Company fails to execute an agreement within ten (10) calendar days after being notified of the award of this proposal.

B. Berkeley County reserves the right to request clarification of information submitted and to request additional information of one or more applicants.

C. Any proposal may be withdrawn up until the date and time set within this RFP for the opening of the proposals. Any proposal not so withdrawn will constitute an irrevocable offer, for a period of ninety (90) calendar days, to sell to Berkeley County the services set forth above, in the manner and at the costs set forth.

D. The selected Company shall be required to enter into a contract agreement with the County Council. Any agreement or contract resulting from the acceptance of the proposal shall be made on forms approved by the Berkeley County In-House Legal Director and shall contain, at a minimum, applicable provisions of this request for proposal. The County Council reserves the right to reject any agreement that does not conform to this request for proposal and any Berkeley County requirements for agreements or contracts.

E. Selected Firm/Company shall not assign any interest in the contract and shall not transfer any interest in the same without prior written consent of the Berkeley County Council.

F. No reports, information or data given to or prepared by the Firm/Company under this agreement shall be made available to any individual or organization by the
G. Firms/Companies shall give specific attention to the identification of those portions of their proposals that they deem to be confidential, proprietary information or trade secrets and provide any justification why such materials, upon request, should not be disclosed by the County Council under the West Virginia Freedom of Information Act.

H. Berkeley County shall not be liable for any costs incurred by the Firm/Company in regard to preparation of its proposal.

I. Berkeley County reserves the right to request interviews.

J. The County Council reserves the right to reject any and/or all proposals, to waive technicalities, and to take whatever action is in the best interest of the County.

K. Berkeley County reserves the right to not hold discussions after award of the contract.

L. By submitting a proposal, the Firm/Company agrees that it is satisfied, as a result of its own investigations of the conditions set forth in this request, and that it fully understands the obligations set forth therein.

M. The Firm/Company shall abide by and comply with the true intent of the RFP and its Scope of Work and shall not take advantage of any unintentional error, ambiguity or omission, but shall fully complete every part as contemplated by the true intent and meaning of the scope of services described herein. Clarifications may be requested and dealt with at the Pre-Proposal Conference.

N. The Firm/Company hereby represents and warrants:

1. That it is now, or will be by the time its Proposal is opened, qualified to do business in the State of West Virginia and that it will take such action as, from time to time hereafter, may be necessary to remain so qualified;

2. That it is not in arrears with respect to the payment of any monies due and owing the State, or any department or agency thereof, including, but not limited to, the payment of taxes and employee benefits, and that it shall not fall into arrears during the term of the contract; that it shall comply with all federal, State, and local laws, ordinances, and legally enforceable rules and regulations applicable to its activities and obligations under the contract;

3. That it shall procure, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under the contract;

4. That the facts and matters set forth hereafter in the contract and made a part hereof are true and correct.

O. In addition to any other remedy available to Berkeley County, breach of any of the services contracted herein shall, at the election of the County Council, be grounds for termination of the contract. Failure of the County Council to terminate the contract shall
not be considered or construed as either a waiver of such breach or as a waiver of any rights or remedies granted or available to Berkeley County.

P. **HOLD HARMLESS/INDEMNIFICATION:** If a contract is awarded, the successful Firm/Company will be required to indemnify and hold Berkeley County, its agents and/or employees harmless from and against all liability and expenses, including attorney's fees, howsoever arising or incurred, alleging damage to property or injury to, or death of, any person arising out of or attributable to the Firm’s/Company’s performance of the contract awarded. Any property or work to be provided by the Firm/Company under the contemplated contract will remain at the Firm’s/Company’s risk until written acceptance by the County Council; and the Firm/Company will replace, at Firm’s/Company’s expense, all such property or work damaged or destroyed by any cause whatsoever, prior to its acceptance by the County.

Q. **Termination for Convenience:** Berkeley County may terminate this or any contract, in whole or in part, whenever the County Council determines that such termination is in the best interest of the County, without showing cause, upon giving 30 days written notice to the Firm/Company. Berkeley County shall pay all reasonable costs incurred by the Firm/Company up to the date of termination. However, in no event shall the Firm/Company be paid any amount that exceeds the price proposed for the work performed. The Firm/Company will not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.

**Termination for Default:** When the Firm/Company has not performed or has unsatisfactorily performed the contract, Berkeley County may terminate the contract for default. Upon termination for default, payment may be withheld at the discretion of the County Council. Failure on the part of a Firm/Company to fulfill the contractual obligations shall be considered just cause for termination of the contract. The Firm/Company will be paid for services satisfactorily rendered prior to termination less any excess costs incurred by Berkeley County in re-procuring and completing the work.

R. The contractual obligation of Berkeley County under the contemplated contract is contingent upon the availability of appropriated funds from which payment for this contract can be made.

S. **INTERPRETATION:** The contract resulting from this proposal shall be construed under the laws of the State of West Virginia.
XIII. INTERPRETATIONS, DISCREPANCIES, OMISSIONS:

Should any Firm/Company find discrepancies in, or omissions from, the documents or be in doubt of their meaning, they should at once request in writing an interpretation from the County Council. All necessary interpretations will be issued to all Firms/Companies in the form of addenda to the specifications, and such addenda shall become part of the contract documents. Failure of any Firm/Company to receive any such addendum or interpretation shall not relieve such Firm/Consultant from any obligation under their proposal as submitted. Berkeley County will assume no responsibility for oral instructions or suggestions. ORAL ANSWERS SHALL NOT BE BINDING ON BERKELEY COUNTY. No requests received after 4:00 p.m., Friday, March 3, 2017 will be considered. Every interpretation made by Berkeley County will be made in the form of an addendum that, if issued, will be sent by Berkeley County to all interested parties.

LIST OF APPENDICES THAT ARE ATTACHED

Attachment A – The Central Dispatch/911 Building, Phase Three Dispatch/911 Communications Consoles Price Proposal.

Attachment B – Non-Collusion Certificate.


Attachment D – Layouts showing Dispatch/911 Communication Console and optional Dispatch/911 Call Taker Positions maximum individual footprint.

Attachment E – Layout of Call Center depicting maximum foot print of both eight (8) console layouts within room – unimpeded egress.
ATTACHMENT A

PRICE PROPOSAL

INSTRUCTIONS
This sheet must be placed on the very top of your price proposal. The County Council will utilize this sheet for purposes of reading the proposal into the public record.

Berkeley County Council
400 West Stephen Street
Suite 201
Martinsburg, WV, 25401

Bid Title: The Central Dispatch/911 Building, Phase Three Dispatch/911 Communication Consoles

Bid Due Date & Time: Wednesday, March 8, 2017 no later than 4:00 PM

Bid Opening Date & Time: Thursday, March 9, 2017 @ 10:00 AM

We have received all documents related to the above referenced project. We have examined all documents, attended the mandatory pre-bid conference, and have had the opportunity to examine the site area where work is to be performed. We hereby propose to furnish all labor, materials, equipment and incidentals and to perform all operations necessary and required for the successful completion of the project.

Company Name & Address:______________________________________________________________

______________________________________________________________

By:_________________________________________________________________________________

(Authorized Signature) (Date)

Title:__________________________________________________________________________________

West Virginia Business Number:__________________________________________________________

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ATTACHMENT B
NON-COLLUSION CERTIFICATE

I HEREBY CERTIFY I am the ____________________________________________________

(Title)

and the duly authorized representative of the firm of ____________________

____________________________________________________________________________________

whose address is ______________________________________________________________________

AND THAT NEITHER I nor, to the best of my knowledge, information and belief, the above firm nor any
of its other representatives I here represent have:

(a) Agreed, conspired, connived or colluded to produce a deceptive show of competition in
the compilation of the bid or offer being submitted herewith;

(b) Not in any manner, directly or indirectly, entered into any agreement, participated in any
 collusion to fix the bid price or price proposal of the bidder or offeror herein or any
competitor, or competitive bidding in connection with the Contract for which the within
bid or offer is submitted; and that no member of the County Council of Berkeley County,
West Virginia, administrative or supervisory personnel or other employees of Berkeley
County have any interest in the bidding company except as follows: (complete if
applicable)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

I solemnly affirm under the penalties of perjury that the contents of the aforegoing paper are true
to the best of my knowledge, information, and belief.

________________________________________

Signature

________________________________________

Date

________________________________________

Printed or Typed Name
ATTACHMENT “C”
INTRODUCTION

Public Safety/911 Emergency Communication Centers pose unique challenges and demands. Unlike an office environment, Emergency Communications Personnel are required to manage multiple LCD monitors. Additionally, such consoles are utilized 24 hours per day/7 days per week by many different employees, with many different physical sizes and needs. It must be recognized that this user environment will receive at least five times the use of typical office furniture each year. With this in mind, 24/7 console furniture are specifically designed and engineered for Emergency Communication Centers and mission critical environments and is the only acceptable solution. Office grade furniture systems will not be considered. Floor plan and elevation drawings included in this bid shall prevail as the specifications for all measurements, angles and dimensions. The textual specifications included shall prevail as the specifications for all other aspects of this project. Console System meets ANSI-BIFMA, BSR/HFES 100, and ADA guidelines and requirements.

The following specifications detail the minimum requirements of the centers console furniture. 16 dispatch each dispatch position must mount 6 monitors (2 over 4) with the ability for each level to articulate forward for focal distance adjustment and ability to expand to 8 monitors (4 over 4); 3 cpu’s per position; 3U rack mount module to mount patch panel and managed ePDU power within core.

Provide an option for 4 linear call takers positions to accommodate 4 monitors, storage for 2-3 cpu’s and rack mounting for patch panel and managed ePDU power. 1-15” topshelf to be mounted on top of tier (preferably on left hand side). Footprint not to exceed 12’2” wide by 6’2” deep and 3’1” from back of core to front of worksurface, with exception of top shelf (3’4” deep). Shown in Attachment “D”

FOUR (4) ITEMS INCLUDED AS OPTION - CALL TAKER POSITIONS:

Optional call takers position must include the ability to house: 3-4 monitors on 16” high slatwall, storage for 2 cpu’s, rack mount module in core to mount patch panel and power. Maximum footprint: 6’wide x 3’1” deep. Shown in Attachment “D”

Both the dispatch/911 and call takers positions must meet the technical standards set below.

1. Stability – Function

1.1. The console furniture is designed specifically for 7x24 mission critical environments such as Emergency Communication Centers, Network Operation Centers, etc. Standard office grade, post and panel furniture will not be acceptable.

1.2. The primary structural foundation for the console furniture is manufactured of durable materials that will withstand the 7x24 mission critical environment and provide for a lifetime warranty

Bidders must respond on the enclosed chart. This allows for a point-by-point technical response stating compliance, taking exception or providing requested information. Bids submitted without this chart completed will be considered non-responsive.
1.3. Console furniture is constructed in such a way that prevents movement of the monitor deck away from primary structural foundation.

1.4. The console furniture must be modular in design for ease of reconfiguration and future proof to allow for upgrading to emerging, new technology.

1.5. The design of the console furniture, as it relates to the core and wall, MUST provide an integrated raceway for power supply, electrical and data cable management.

1.6. Actuators used in the motorized corner ergonomic solutions are bolted to the console undercarriage with a footprint designed to allow maximum stability based on the overall size of the LCD monitor surface.

2. **Structural Integrity**

2.1. The furniture core provides optimal structural integrity, unrestricted cable management and access, and vertical/horizontal modularity. Cantilevered supports are used as needed to enable free leg swing under worksurfaces.

2.2. Core construction must be heavy-duty 14 gauge and 16 gauge CRS (cold rolled) steel. Overall construction is an open frame to maximize service access to the interior of the console furniture core and to minimize any barriers to internal cabling and wiring.

2.3. The core is available in (7) nominal sizes: 24”, 30”, 36”, 42”, 48”, 60” and 72” widths with an overall height of 28-30 inches to correlate to standard seated height applications.

2.4. The core depth must be designed as 6” deep to maximize internal cable management.

2.5. The core load rating must be 1,200-lbs based on a double-sided application and 750-lbs for a single-sided configuration.

2.6. The core includes (2) adjustable glide feet to properly level unit.

2.7. The base of the core (area of core parallel to flooring) and the top of the core shall be permeated with multiple cable portals to permit vertical cable management from core to (optional) attached modular walls. The sides of the core (perpendicular to floor) shall be permeated with similar portals to permit lateral cabling among cores.

2.8. The core is considered the primary structural foundation.

2.9. Cable portals measure 3” and 3.5” diameters with protective plastic bushings

2.10. The face of the core is designed with mounting points to accept support structures for worksurfaces.

2.11. The core is a self-supporting unit with the stabilization of full-depth uprights or CPU storage options for technology hardware.

2.12. The core will accept steel skins to finish the exposed face of the core.
2.13. These panels shall be easily removed by hand and permit service access to the interior of the core.

2.14. Steel skins to be designed with a vent pattern to permit heat dissipation.

2.15. The core accepts adjacent cores to create a continuous run of frames without breaks or interruptions.

2.16. Additional cores attach mechanically without creating floor creep.

2.17. The cores must accept connectors to create angled configurations based on 15°, 30°, 45°, 60°, 90° and 120° angles with a bolt-on vertical column that minimizes floor space consumption and permits continuous lateral cable management among frames.

2.18. The core finish shall be epoxy powder-coated with a uniform application over all steel surfaces.

3. **Modular Wall**

3.1. The stationary modular walls are vertically stackable; allowing for various viewing levels and privacy.

3.2. Stationary Modular walls are available 16" heights with additional tier options.

3.3. Stationary Modular walls are designed to support technology integration above the worksurface level.

3.4. Stationary Modular walls are made of 14-Gauge and 16-Guage Steel.

3.5. The modular wall must be designed to 6" nominal depth (open frame and matches depth/widths of frame).

3.6. Stationary Modular wall must accept modular wall components (slatwall with cable access panel, Desktop Rackmount modules, fabric inserts, whiteboard inserts, overhead compartments).

3.7. The modular wall is designed with vertical and horizontal cable portals to allow for continuous cable management between cores and walls.

3.8. Cable portals measure 3" and 3.5" diameters with protective plastic bushings.

3.9. Stationary Modular walls are designed to accept adjacent modular walls, allowing for contiguous linear run of frames.

3.10. Stationary Modular walls accept connectors to create angled shape building (15, 45, 60, 90 and 120 degree angles).

3.11. Modular walls are finished in epoxy powder-coated with uniform application over all steel surfaces.
3.12. Modular walls are a fully welded frame design.

3.13. Single and double sided solutions are available.

4. **Worksurfaces**

4.1. Defined as stationary and anchor directly to the core; supported by three engagement points (one on each end and one in center)

4.2. Are supported by any combination of structural uprights, CPU dockers, rackmount dockers, structural privacy screens and cantilever brackets.

4.3. Mount approximately 29" above finished floor.

4.4. Accept articulating keyboard platform accessories, personal storage products and Desktop Rackmount modules


4.6. Are available in 30" and 36" Depths.

4.7. Are Safety rated to a minimum of 300 lbs (evenly distributed) in accordance to ANSI-BIFMA X.5.5 – 1998.

4.8. Are available in shapes to allow for linear, concave, convex and corner shape building.

4.9. Linear runs in excess of four (4) linear worksurfaces must be supported by full-depth structural support.


4.11. Tested in accordance with ANSI-BIFMA X5.5 - 1998 (American National Standard for Office Furnishings - Desk Products)

5. **Technology Accommodation**

5.1. Below Worksurface Level (CPU storage, Rackmount technology)

5.1.1. **CPU Docker**

5.1.1.1. Made of 14-Gauge and 16-Gauge steel

5.1.1.2. Designed as an enclosed equipment module that mounts to frame with perforated sides

5.1.1.3. Designed with a locking full swing front door (14" and 24" widths) or center meeting doors (36" width) which is ventilated

5.1.1.4. Designed for Left and Right handed

5.1.1.5. Features full-extension equipment shelf with ball-bearing suspension to enable full-service access to equipment
5.1.1.6. 36" W x 20" D (footprint) with a storage capacity of 32.2" W x 17.9" D x 22" H

5.2. Above Worksurface Level

5.2.1. Slatwall Mounted FPD Solutions are available. Bidder shall detail in summary which solutions/designs are being used in response. 16” high tiers with slatwall for the linear sections and fabric panels in the corners

5.3. Power / Cable Management

5.3.1. Profile Advanced Console System is designed to allow for unrestricted cable management and access.
5.3.2. Bidder shall provide full detail in summary of how Power / Cable Management shall be addressed in proposed furniture positions.

6. Materials

6.1. Steel

6.1.1. Console material core and tiers must be a fully welded design using 14-gauge and 16-gauge, cold rolled steel, finished with a uniform application of epoxy powder-coated paint.

6.2. Worksurface (Laminate, Uniboard)

6.2.1. Particleboard must meet or exceed the requirements of ANSI A208.1-99/Grade M-2.
6.2.2. Must be constructed of 45 Lb/Ft3 particleboard, covered with a decorative laminate on top and equivalent backer sheet on the underside.
6.2.3. Decorative laminate must be available in a full range of types, colors, patterns and finishes.
6.2.5. Finished thickness must be 1.2" (38.1mm) and designed with a full T-Mold radius .6" leading edge, and a 0.1” (2.54mm) thick, vinyl extrusion, secondary flat edgebanding.

6.3. Slatwall Component

6.3.1. Slatwall must be 6063-T6 Extruded Aluminum, fully anodized, black in color.
6.4. **Fabric**


6.4.2. A full range of styles and colors shall be available.

6.4.3. Specifications, Cleaning Codes, Performance and Flammability vary and are fabric dependent.

6.5. **Acoustical Element for Structural Foundation and Walls**

6.5.1. Acoustical panels must be designed with a 3/8", high density, fire resistant, sound absorbing subsurface, then wrapped with fabric.

6.5.2. Acoustical panels must be easily removed by hand to allow for service access to the interior of the structural foundation and modular wall. In addition, at the base of the acoustical panel, there must be a steel base skirt to permit for heat dissipation and resist wear from routine user contact or service/maintenance equipment.

6.5.3. Top trims must be constructed of 14-gauge and 16-gauge steel; dome shaped with integrated vent pattern for heat dissipation and shall be removable by hand to allow for service access to interior.

6.5.4. All fasteners must be completely concealed.

7. **Ergonomic Solutions**

7.1. **Keyboard Platform**

7.1.1. Provide low range of keyboard platform.

7.1.2. Provide maximum height allowance of keyboard platform.

7.1.3. Infinite height adjustment range of 15”+, between 8.8” above to 7.1” below the primary worksurface shall be available.

7.1.4. Must be available in a wrap design, large enough to accommodate multiple input devices such as keyboards and mice, as well as room for note taking.

7.1.5. Must be available in a tilt design that allows a 15 degree +/- adjustment. (BSR/HFES 100 Human Factors Engineering of Computer Workstations - 2002 HFES p. 78)

7.1.6. Separate electrical adjustment must be available for the keyboard platform and must be available through a single point interface.

7.1.7. Provide load capacity of your keyboard platform.

7.1.8. At a minimum, the keyboard platform must travel at 1.5” per second

7.1.9. Must be designed to provide un-obstructed knee clearance in the seated operating position in accordance with ANSI standards.
7.2. **Monitor Deck**

7.2.1. Provide low range of your monitor deck.

7.2.2. Provide maximum height allowance of your monitor deck.

7.2.3. Provide maximum static load capacity and maximum thrust of your ergonomic lift solution.

7.2.4. Must be able to accommodate at least three (6) and up to ten (8) LCD flat panel monitors in a cockpit configuration initially 2 over 4.

7.2.5. Separate electrical adjustment of monitor deck must be available and must be available through a single point interface.

7.3. **Height Adjustments**

7.3.1. Individual adjustments for monitor and keyboard surface must be available.

7.3.2. Adjustment speed to be not less than .31” per second and not greater than 1.7” per second.

7.3.3. 1.5” Minimum safety clearance is required between all moving surfaces.

7.3.4. All adjustments must be made from single point interface. Software for console lift control deemed to be unacceptable due to potential computer issues which could indirectly affect the use of the ergonomic lifts.

7.3.5. Keyboard platform must have lowering switch available to be reached from a seated position for ADA compliance.

7.3.6. Design must accept uneven load distribution.

7.3.7. All moveable components of the ergonomic solution must be designed and tested to at least 40,000 cycle full range adjustments.

8. **Ancillary Storage**

8.1. **Pedestals and Accessories**

8.1.1. Provide specifications of your Pedestal.

8.1.2. Drawer hardware must be full extension, precision ball bearing construction with a minimum of 60 Lb. (Dynamic) and 90 Lb. (Static) load rating, per caster.

8.1.3. All file drawers must have built-in hanging file capability.

8.1.4. Multi-drawer models must include a counterweight for stability.
8.1.5. The pedestals must be finished on all sides for use outside the console, and be equipped with dual-wheel front-locking casters.

9. **Space Planning and Configuration Design**

9.1. Each bidder must submit a floor plan to scale, showing each item being proposed.

9.2. Perspective drawings will be required in the submittal with dimensions of height, width, and depth in order to determine compliance with the specifications.

9.3. All accessories being proposed need to be shown in drawings.

9.4. Customer provided electronics such as flat panel displays and any ancillary products to scale, in the 3-dimensional/perspective drawings.

9.5. Colors are to be selected from manufacturer’s standards. At a minimum one full set of laminate, edge, powder coat, and fabric samples must be submitted with the proposal.

10. **Warranty Details**

10.1. Lifetime warranty for products manufactured by Bidder: The applicable warranty period for a product manufactured and sold by Seller under Seller’s brand name shall be the period of time that the original purchaser owns the product.

10.2. Limited Term Warranty for all other products or components: The applicable warranty period for all other products, or components purchased by Seller and integrated into Seller’s manufactured products, sold by Seller, shall be the warranty as outlined in the original manufacturer’s warranty.

10.3. Bidder shall guarantee a response time of not more than one (1) business day for any inquiry received.

10.4. Under no circumstances will the original purchaser be responsible for any costs associated to Seller’s manufactured products that are defected in material or workmanship.

10.5. Bidder shall enclose a copy of Warranty.

11. **Experience and References**

11.1. The product must have a proven record of use within the 7x24 mission critical environment, specifically of similar size to this request.

11.2. A list of 10 installations preferably of like size must be included with proposal, complete with contact name, address, phone, email, date and size of installation.

11.3. If bidder is not the manufacturer of all major components, such as the core, surfaces, modular walls, and lift solutions, then the bidder must specify which manufacturer is being used and include their reference information and past experience to determine qualified status.
12. Lead Time and Installation

12.1. Lead-time could be a critical factor. Bidders shall present their best lead-time to design, manufacture, ship, and install.

12.2. Shipping must be direct to the facility, inside delivery, unless otherwise noted.

12.3. Trained professionals experienced in working in mission critical environments must perform installation.

12.4. Only factory installers or certified and authorized designees shall assemble and install the console furniture.

12.5. Any inconsistencies will be noted and shall be scheduled for completion prior to sign off of the project.
For the purposes of this RFP, please use the following chart to respond to the General Specifications. Use “C” (Fully Compliant) if the product meets the requirement 100% in the way described. Use “X” (Exception) if the proposed product does not meet the requirement, but you have addressed this same concern with a different process or if your product meets most of the requirement but addresses some portion in different manner. Use “N” (Not Comply) if your proposed product does not meet the requirement. Unless your response is Fully Compliant, please include a detailed description to explain how your product is different.

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Sixteen (16) Dispatch/911 Communication Console
OPTIONAL Four (4) Call Taker Position
ATTACHMENT “E”
1. Grid layout at 1' intervals starting at South and East block walls.
2. Grid does not show placement of raised flooring. Only to be used as a scale reference.
3. Red dashed rectangles indicate the maximum footprint that the two 8 console layouts must maintain to leave egress unimpeded.

General Notes:

1. Grid layout at 1' intervals starting at South and East Block Walls.
2. Grid does not show placement of raised flooring. Only to be used as a scale reference.
3. Red dashed rectangles indicate the maximum footprint that the two 8 console layouts must maintain to leave egress unimpeded.