



**DEVELOPMENT
AUTHORITY**
OF BERKELEY COUNTY

**Board of Directors Monthly Meeting
Development Authority Conference Room
300 Foxcroft Avenue, Suite 201, Martinsburg, WV 25401**

Or Join Zoom Meeting

<https://us02web.zoom.us/j/84552374912>

Meeting ID: 845 5237 4912

One tap mobile

Phone: 301-715-8592 Meeting ID 845 5237 4912#

Wednesday, July 14, 2021 | 9:30 a.m.

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Reading and Disposal of Prior Month Meeting Minutes
- V. Public Comments
- VI. President's Report
- VII. Finance/ Audit Committee Report
- VIII. Reports of Chairpersons of Standing Committees
 - A. Executive
 - B. Business Development
 - C. Marketing
 - D. Government Affairs and Infrastructure
 - E. Property Management- Office Upgrades/ Maintenance (Action Required)
- IX. Report of Chairperson of Ad-Hoc Bylaws Committee (Action Required)
- X. Report of Chairperson of Ad-Hoc Strategic Plan Committee
- XI. Report of Staff
 - a. Executive Director
 - b. Economic Development Coordinator
 - c. Administrative Services Coordinator
- XII. New Business- Project Bluebird Assistance (Action Required)
- XIII. Other Business- 400 Foxcroft Avenue Lease (Action Required)
- XIV. Executive Session
 - (a.) Discuss pending legal matters with Counsel (if necessary)
 - (b.) Discuss personnel matters (if necessary)
 - (c.) Discuss real estate matters involving competitive bids, property transactions (if necessary)
- XV. Member Informational Reports and Announcements
- XVI. Adjournment

The BCDA reserves the right to change the order of the agenda and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4.

Posted to the public on Friday, July 9, 2021

The mission of the Berkeley County Development Authority is to promote sustainable industrial and economic development and increased employment and tax base through the cooperative sharing of resources within the community.