



DEVELOPMENT AUTHORITY OF BERKELEY COUNTY  
Board of Directors Special Meeting  
Called by President Helen Harris  
Monday, April 19, 2021 10:00 a.m.  
Development Authority Conference Room  
300 Foxcroft Avenue, Suite 201 | Martinsburg, WV 25401  
or Zoom Option Below

<https://us02web.zoom.us/j/84318478639>

Meeting ID: 843 1847 8639  
Phone: 301-715-8592 Meeting ID: 843 1847 8639 #

### AGENDA

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Award Bid for HVAC for 300 Foxcroft Avenue
- V. Executive Session
  - (a) Discuss real estate matters involving competitive bids, property transactions, letters of intent and/ or personnel matters
- VI. Adjournment

*The BCDA reserves the right to change the order of the Agenda*

*and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4*

**Posted to the public Wednesday, April 14, 2021**