

**Berkeley County Assessor's Office
Patricia A. "Patsy" Kilmer, Assessor
400 West Stephen Street, Suite 208
Martinsburg, WV 25401-3838
Telephone 304-264-1904:: Fax 304-262-8484**

2010 ASSESSMENT INFORMATION AVAILABILITY

2010 Real Estate Appraisal/Assessment information will be available for informal public review beginning January 11th, 2010 my office staff will be available for questions and any informal review a property owner may desire. Our address and telephone number appear above.

If the assessed value of any Real Estate parcel has increased ten percent (10%), or more, Notice of Increase of Assessment will be mailed during the week of January 4th.

If, after the assessor's review, a property owner disagrees or believes his value(s) are not correct, the following procedure is available:

In accordance with West Virginia Code 11-3-24, the County Commission shall, annually, meet for the purpose of reviewing and equalizing assessments made by the assessor.

No questions of Class Changes or late filing of Farms-only questions of Assessed Value.

The Berkeley County Commission will meet as a Board of Review and Equalization in Suite 205 of the County Commission Chambers, 400 West Stephen Street, Martinsburg, West Virginia, as follows:

Friday	January 29, 2010	2:00 PM-4:00 PM
Monday	February 01, 2010	2:00 PM-4:00 PM
Thursday	February 04, 2010	2:00 PM-4:00 PM
Monday	February 08, 2010	2:00 PM-4:00 PM
Friday	February 12, 2010	2:00 PM-4:00 PM
Tuesday	February 16, 2010	2:00 PM-4:00 PM
Thursday	February 18, 2010	2:00 PM-4:00 PM
Monday	February 22, 2010	2:00 PM-4:00 PM

Appeal forms may be obtained by mailing a request to:

Berkeley County Commission	or	Berkeley County Assessor
400 West Stephen Street, Suite 201		400 West Stephen Street, Suite 208
Martinsburg, WV 25401		Martinsburg, WV 25401
Telephone 304-264-1923		Telephone 304-264-1904
Fax 304-267-5049		Fax 304-262-8484

If any person fails to apply for relief on the above scheduled days, he or she shall have waived their right to ask for correction in their assessment list for the current year and shall not, thereafter, be permitted to question the correctness of their list as finally fixed by the County Commission, except on appeal to the circuit court.

WEB SITE ADDRESS: WWW.BERKELEYCOUNTYCOMM.ORG