



BERKELEY COUNTY PLANNING

400 West Stephen Street - Suite 203, Martinsburg, WV 25401-3838

Telephone: 304-264-1963 Fax: 304-262-3127

Web Page: www.berkeleywv.org

Safe & Clean Agency

February 1, 2012

We are located at 400 W. Stephen St.

in the County Council Chambers

9:00 a.m.

Agenda

****Subject to Change****

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MEETING MINUTES
 - a. December 7, 2011
4. PROPERTY PRESENTATION
 - a. 5153 Tabler Station Rd.
 - b. 3792 Allensville Rd.
 - c. 1272 Rock Cliff Dr.
 - d. 139 Hobart Cir.
5. CITATION UPDATES
6. STAFF/COUNSEL DISCUSSION
7. ADJOURNMENT

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STAFF REPORT

Case: 2012-001, 5153 Tabler Station Rd.

Owner: Dale Haller

District, Tax Map & Parcel #: A, M14, P9.9

Location: .45911 acres Lot 2 Bayer Lots

Assessed Value: \$91,700.00

Directions: I-81S to Exit 8, go left and turn right onto Old Tabler Station Rd., the house is on the left.

Administrative History:

Action	Date
Site visit by Code Enforcement/NOV issued	4/1/11
Site visit by Code Enforcement/NOV issued	4/18/11
Letter returned Unclaimed	5/16/11
Letter sent by Regular Mail	5/16/11



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Meetings	Date
Safe & Clean Agency	2/1/12

Case Notes: This is a ranch style home that has an extreme overgrowth of grass, a collapsed swimming pool, excessive trash and in operable mobile home. The property is in poor condition.

Litter Control Officer Recommendation: Citation for cleanup and removal of swimming pool, trash and debris and motor home. The yard needs to be mowed and maintained.

Respectfully Submitted,

Donna Seiler
Litter Control Officer

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STAFF REPORT

Case: 2012-002, 3792 Allensville Rd.

Owner: Norman & Vicky Michael

District, Tax Map & Parcel #: H, M8, P16.3

Location: Parcel C, .7824 acre Goff Run

Assessed Value: \$41,000.00

Directions: Route 9 west, right onto 901, left onto Allensville Rd. past the landfill, over the new bridge, the property is on the right with a dirt driveway with a steep incline.

Administrative History:

Action	Date
Complaint Received from public	6/14/11
Site Inspection from Health Dept./Code Enforcement	6/22/11
NOV issued	7/6/11
Letter from the Health Dept mailed regarding illegal cesspool – 30 days given to come into compliance	7/21/11
Both mobile homes placarded by Engineering as uninhabitable-15 days to vacate	1/25/12



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Meetings	Date
Safe & Clean Agency	2/1/12

Case Notes: 2 mobile homes that are uninhabitable. There are approximately 14 people living in these units without water, sewer or electricity. A hand dug cess pool is under one mobile home for raw sewage.

Litter Control Officer Recommendation: The mobile homes must come into compliance with water, sewer and electric or the homes must be removed or demolished.

Respectfully Submitted,

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STAFF REPORT

Case: 2012-003, 1272 Rock Cliff Dr.

Owner: Belinda Kackley

District, Tax Map & Parcel #: H, M38L, P28

Location: Lot 17 Sec B Rock Cliff Drive

Assessed Value: \$52,800.00

Directions: I 81N to Route 9W, left on Rock Cliff Dr. The property is on the left past the DOH.

Administrative History:

Action	Date
Complaint received to the Planning Department	3/25/09
Site Visit	3/31/09
Violation Letter sent	4/6/09
2 nd Violation Letter sent	9/28/10
	1/14/11
Final Letter sent	
Complaint received-mobile home burnt	1/3/12



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Meetings	Date
Safe & Clean Agency	2/1/12

Case Notes: This mobile home is in extreme poor repair with excessive trash and debris on the property. There is a pull behind camper in bad disrepair. It is believed that the mobile home is vacant, however, there are complaints that people are using it during night time hours for drug activity and vagrants.

Litter Control Officer Recommendation: The property must be cleaned up and maintained. The mobile home must come into compliance with an inspection done by the Engineering Dept. or it must be removed. The camper must be removed as well.

Respectfully Submitted,

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Litter Control Officer

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STAFF REPORT

Case: 2012-004, 139 Hobart Circle

Owner: William Franks

District, Tax Map & Parcel #: A, M15, P4.1, 4.2

Location: Located in McDonald's Mobile Home Park

Assessed Value: n/a, owns the mobile home, but not the land

Directions: Route 11S to left on Hobart (4 miles from Route 9), 1st entrance, mobile home is on the right.

Administrative History:

Action	Date
Complaint received	9/27/11
Site Visit	10/25/11
Mobile Home placarded by Engineering stating the home was uninhabitable – 15 days to vacate	1/25/12

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Meetings	Date
Safe & Clean Agency	2/1/12

Case Notes: The water has been turned off since February, 2004 with the meter being pulled. Per the sewer department, he has never had a sewer hook up in the last 10 years. Raw sewage is under the mobile home being contained by the metal skirting. The mobile home is uninhabitable with broken windows and a broken back door. There is excessive trash and debris. There is a partial building full of trash that must be removed also.

Litter Control Officer Recommendation: Demolition of mobile home.

Respectfully Submitted,

Donna Seiler
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