



## BERKELEY COUNTY PLANNING COMMISSION

400 West Stephen Street - Suite 203, Martinsburg, WV 25401-3838

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Web Page: [www.berkeleycountycomm.org](http://www.berkeleycountycomm.org)

### BERKELEY COUNTY PLANNING COMMISSION REQUEST FOR BOND REDUCTION OR RELEASE

Project: \_\_\_\_\_ Section/Phase: \_\_\_\_\_ File #: \_\_\_\_\_

Developer/Applicant: \_\_\_\_\_ Engineer: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

District, Map and Parcel #: \_\_\_\_\_

Bond Reduction or Bond Release? : \_\_\_\_\_

Current Bond Amount: \$ \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Items to be reduced or released: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Type of Development: \_\_\_\_\_ Acreage: \_\_\_\_\_

Number of Lots: \_\_\_\_\_ Water/Sewer Source: \_\_\_\_\_

Fee after 1<sup>st</sup> three (3) reductions: \$250.00 (Engineering Fee) + \$100.00 (Planning Fee)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*If the request is for release of water and/or sewer lines, then approval from the respective districts must be attached. \*\*\***

Have the As-Builts been submitted for this request? \_\_\_\_\_