



BERKELEY COUNTY PLANNING COMMISSION

400 West Stephen Street - Suite 203, Martinsburg, WV 25401-3838

Telephone: 304/264-1963, Fax: 304/262-3127

Web Page: www.berkeleycountycomm.org

COMPLAINT FORM

I wish the Berkeley County Planning Commission to investigate a situation that I believe may be in violation of the Berkeley County: *(check one)*

Subdivision Regulations

Salvage Yard Ordinance

Flood Plain Ordinance

Other _____

Description of situation: _____

Location: _____

Suspected violator: _____

Address (*mailing*): _____

Telephone: _____

In making this complaint I understand that the matter may be discussed at a regularly scheduled meeting of the Berkeley County Planning Commission.

Name: _____

Address (*mailing*): _____

Telephone: _____

Signature: _____ Date: _____

If at all possible, please supply photographs of the situation & date them. This will help us to locate the situation and be useful as evidence, speeding up the process.

Email: Donna Seiler at dseiler@berkeleycountycomm.org